



Summit Aeronautics Group  
Quality Requirements  
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Revision: C

### **Purchase Order Quality Requirements**

**Right of Access-** Summit Aeronautics Group, Summit Aeronautics Group Customer, the Customers' customer and regulatory agencies shall be allowed the right of access to evaluate and /or verify the quality of work, including the physical plant. The material and/or records created by the Supplier shall also be available for review.

**Requirements Flowdown-** Suppliers are required to flow down to sub-tier suppliers the applicable requirements in the purchasing documents including key characteristics where required. Summit Aeronautics Group reserves the right to add Suppliers to the "Approved Supplier List" and also reserves the right to remove Suppliers from said list based on performance. Suppliers and sub-tier suppliers must be domestically owned.

**Retention of Records-** Records must be maintained on file for a minimum of seven (7) years beyond the termination of the contract. Fracture/durability critical designation require a record retention time of twenty (20) years beyond the termination of the contract. F-35 parts require a retention time of thirty (30) years beyond the termination of the contract. Records must be legible, identifiable, retrievable and available to Summit Aeronautics Group, Summit Aeronautics Group Customer, the Customers' customer and regulatory agencies.

**Product Verification-** Verification by Summit Aeronautics Group does not preclude the Supplier of the responsibility to provide acceptable product, nor shall it disallow subsequent rejections by Summit Aeronautics Group. Supplier must submit objective verifiable evidence of the quality of the product with accompanying documentation such as certificate of conformity, test reports, statistical records, and / or process control in support of records requirements. The supplier is required to apply all "No Change Clauses" where processes are established by either Summit or customer approved methodologies i.e., requirements for the supplier to notify the organization of changes in product and /or process definition and, where required, obtain organizational approval.

**Document Control-** Summit Aeronautics Group will provide Suppliers with the required documents for the scope of work. It is the responsibility of the Supplier to ensure that they continue to work to the latest revision levels. The Supplier shall protect proprietary information and require sub-tier Suppliers to do the same.

**Approved Processing Sources-** Suppliers shall use only end item customer approved processing sources.

**Control of Non-Conforming Product -** Supplier must notify Summit Aeronautics Group of non-conforming product. Non-conforming product produced for Summit Aeronautics Group shall not be stored in the same area as conforming product and will be tagged and returned to Summit Aeronautics Group along with completed (suppliers') internal non-conforming report.

**Corrective Action-** The Supplier shall, when it is determined that the Supplier is responsible for the root cause, submit a corrective action and respond to the corrective action in a confident manner. Response to a corrective action shall be completed within the timeline given.

**Handling, Packaging, Preservation and Delivery-** The Supplier shall have appropriate procedures for the prevention and control of Foreign Object Debris and Damage (FOD).

**Statistical Techniques-** When required by Summit Aeronautics Group contract, the Supplier shall perform statistical analysis for applicable key characteristics and provide results upon Summit Aeronautics Group request or Summits' customers' request.

**Evidence of Inspection-** Neither Summit Aeronautics Group nor its customers, accept "sampling inspection". This type of inspection may be deemed acceptable under certain conditions with written permission from Summit Aeronautics Group. An appropriate member of the quality control department is required to sign to show 100% acceptance status for every shipment.

**First Article Requirements-** Evidence of 100% inspection is required for all first article shipments First Article Inspection (FAI). Documentation of a complete Summit Aeronautics Group record of inspection or its equivalent, meeting the requirements of AS9102, shall be provided with the first shipment. First article inspections shall be required for all configuration changes. Supplier shall provide documentation of a first article inspection report matching the current configuration, with each first shipment.

**Material Suppliers-** Please refer to the specific purchase order for each specific raw material procurement requirement. Domestic material is required unless express written consent is given by Summit Aeronautics.

**Drop-Shipped Material-** Summit Aeronautics Group may purchase material from a Supplier to be sent (drop-shipped) to a different Supplier. Upon receipt, Supplier is required to immediately fax a copy of the pack slip and all test reports. These shall be faxed attention: Summit Receiving Inspection. Material shall be marked property of Summit Aeronautics Group (SAG) and identified such that traceability to the heat lot is maintained. Any excess material shall be returned to SAG with the parts.